



**Directors Board Meeting No: 3**  
**8<sup>th</sup> September 2015**  
**Board Meeting 5:00 – 7.00pm**

**VENUE**

**St Aldates Meeting Room, Oxford Town Hall, St Aldates, Oxford OX1 1BX**

*Click [here](#) for Map*

**AGENDA**

1	5.00	<b>Apologies</b>
2	5.05	<b>Declarations of Interest</b> Directors are asked to note the Declaration of Interest Register
3	5.05	<b>Minutes of Board Meeting 2</b> <i>Draft for approval</i>
<b>Presentation</b>		
4	5.10	Harwell EZ Progress/Challenge (Angus Horner)
<b>Items for Decision</b>		
5	5.25	Enterprise Zone Submission (Anna Robinson/Nigel Tipple)
6	5.45	Oxfordshire Devolution Proposal (Nigel Tipple/LA Leaders)
7	6.15	Chief Executives Update (Nigel Tipple) Supported by: Annex 1 – Nomination Committee Terms of Reference Annex 2 – Proposed Job Description and Person Specification for Board Member Recruitment Annex 3 – Executive Team Structure: Review Annex 4 – Operating Plan
<b>Items for Information</b>		
8	6.30	Oxford City Superfast Broadband (David Edwards)
9	6.45	AOB
<b>Dates of future meetings:</b>		
		Tuesday 3 <sup>rd</sup> November 2015, St John’s College, St Giles, Oxford, OX1 3JP Tuesday 5 <sup>th</sup> January 2016, Williams F1 Conference Centre, Station Road, Grove, Wantage OX12 0DQ Tuesday 8 <sup>th</sup> March 2016 - TBC