

The Careers & Enterprise Company Employer Engagement Programme

Enterprise Adviser

The focus of The Careers & Enterprise Company is to work with local schools and companies, to provide quality encounters with education and businesses. These encounters give young people valuable experience of careers and help to develop the skills they need to progress post 16. Such encounters bring the world of work to life and inspire young people; the aim is to help all young people access 4 or more encounters during their time at school.

The role of an Enterprise Adviser is to support the school at a strategic level, identifying gaps in the careers provision and developing a plan for the future. EAs use their network of contacts to bring effective interactions into the school and participants for activities such as mock interviews, human libraries or careers talks.

This work is supported by Enterprise Co-ordinators, based within the Oxfordshire Local Enterprise Partnership (OxLEP) Skills Team, who work with EAs and schools to facilitate the careers activity. There is also a network of support from existing EAs and The Careers & Enterprise Company itself.

More information on the role can be found at

<http://www.careersandenterprise.co.uk/enterprise-adviser-network/become-enterprise-adviser>

Work Experience

1 – 2 weeks work placement in your organisation. To give young people real hands on experience of the world of work. For more information please visit www.oxfordshirelep.com/content/welcome-oxfordshire-work-experience

Work Exposure

Employers who cannot commit to a full week of work experience could give opportunities for shorter work exposure. You could offer a day or half a day over a period of time. This exposure is particularly accessible to young people with special needs.

Work Place Visits

Hosting a workplace visit involves giving students the opportunity to visit your workplace and see first-hand how it functions. These visits can include tours, practical activities, tasters, presentations and a chance for the pupils to question employees.

Work Place Shadowing

Work shadowing involves observing a professional in their job to gain a better understanding of the role. Usually lasting only a couple of days, students can use -

work shadowing opportunities to get a taste for a particular job that they might be interested in.

Mentoring

A mentoring programme gives the student the opportunity to spend time with a working professional, getting an insight into what they do and how they got there. Mentoring can help with confidence building, help develop CV or personal statement, setting career goals and supporting the student to reach them.

Human Libraries

This can take many formats but the overall objective is for the students to learn about several job roles and to ask questions of the volunteers. Often the volunteer is encouraged to bring an item that represents their role to help start the conversation.

Mock Interviews

You could participate in mock interviews, as an interviewer for either a specific application, or for more generic interview skills.

Apprentice Employer

To talk to a year group or focused workshop about your organisation, their Apprenticeship programme and what you are looking for when recruiting.

Career Talks

To talk about your role, your career path and any tips for success to a group of students.

Employer Led Curriculum Activity

To work with curriculum leads to make lessons more relevant to the world of work which could include helping with the delivery and practical activity.

Get Involved

If you are interested in getting involved in any of the above, please contact the OxLEP Skills Team on 0345 2411 196 or skills@oxfordshirelep.com.