



Directors Board Meeting No: 11

20th June 2017

5:00 – 7:00pm

VENUE

Room DG01, Activate Learning – City of Oxford College,
Oxpen's Road, Oxford, OX1 1SA

AGENDA

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| 1. | 5.00 | Apologies and Declarations of Interest (Directors are asked to note the Declaration of Interest Register) |
| 2. | 5.05 | Minutes <ul style="list-style-type: none"> • Minutes of Board Meeting 10 (07 March 2017) • Minutes of the Finance and Audit Committee (23 May 2017) • Minutes of the Nominations and Personnel Committee (25 May 2017) |
| 3. | 5.10 | EZ Marketing and Progress Presentation – Chris Hale |
| Items for Decision – Board Directors in attendance only for Item 5 | | |
| 4. | 5.25 | Budget and Draft Financial Statements Annex 1 – Forecast Budget 2017/18 – 2019/20 Annex 2 – Draft Financial Statements 2016/17 |
| 5. | 5.40 | Operational Review and Staffing Changes (Confidential) <ul style="list-style-type: none"> • Annex 1 – OxLEP Organogram • Annex 2 – New Posts and Contracts • Annex 3 – Staff Cost of Living Award • Annex 4 – Staff Re-grading • Annex 5 – Performance Award |
| 6. | 5.55 | CEO's Paper <ul style="list-style-type: none"> • Annex 1 Operating plan Outturn 2016/17 • Annex 2 Financial outturn position 2016/17 • Annex 3 Programme Board ToR • Annex 4 Communications Strategy update • Annex 5 Saietta Loan Agreement Variation |
| 7. | 6.05 | LGF 3 Programme Agreement (Commercial in Confidence) |
| 8. | 6.20 | Innovation Strategy Agreement <ul style="list-style-type: none"> • Innovation Strategy • Science Innovation Audit • Innovation Spaces Report |

| Items for Information | | |
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| 9. | 6.35 | Oxford – Cambridge Corridor <ul style="list-style-type: none">• NIC Submission- Update presentation• Oxis Strategy Stage 1 – Update |
| 10. | 6.50 | AOB - Timing of future Board meetings |

Dates of future meetings:

12th September 2017, 17:00 – 19:00
5th December 2017, 17:00 – 19:00
6th March 2018, 17:00 – 19:00